



The Dobson Association, Inc.
Board of Director's General Session Open Meeting
January 26,2023 7:00 PM
La Casita, Grande Room
2719 S Reyes, Mesa AZ 85202

Meeting Minutes APPROVED 2.23.2023

Members:

President: Nicole Lynam
Vice President: Kathleen Tolar
Treasurer: Stephanie Fee
Secretary: Michael Snedeker

Member: Chris Diamond
Member: Richard Bitner
Member: Sandy Murray

Staff:

Executive Director: Fran Pawlak, CMCA, AMS, PCAM

I. Call to Order

The meeting was called to order by President, Nicole Lynam, at 7:12 pm. Pledge of Allegiance & Quorum Established. Agenda approved as amended.

II. Homeowner Comments

III. Consent Calendar

A motion was unanimously carried to approve the Consent Calendar as amended: December 15, 2022 Meeting Minutes, Culligan countertop dispenser, 50th volunteer t-shirts and water bottle design and 60-day moratorium on Reserve Projects for 2023.

IV. Reports

a. **President's Report** - A report was presented by President Nicole Lyman.

i. **Executive Session Update Report** – President Lyman reported that:
2023.01.106 A motion was unanimously carried to suspend the Dobson Ranch Daycare Camp Program based on recommendations of legal counsel.
2023.01.107 A motion was unanimously carried to approve the new Water Resource Manager position to be filled through Aquatic Consulting and Testing as an extension of the Water & Lake Management contract and reporting as a Dobson Ranch staff member to the Executive Director.

b. **Treasurer's Report** – A report was presented by Treasurer Stephanie Fee

c. **Executive Directors Report** – A report was presented by Executive Director Fran Pawlak with an update on Administration, Communication, Compliance & Architectural, Recreation & Lifestyle and Maintenance & Landscaping.



- d. **Committee Reports** – the following committee members presented written and/or verbal reports unless noted.
 - i. **Recreation Committee** - Rich Bitner
 - ii. **50th Anniversary Committee** – Frank Mizner
 - iii. **Dobson Ranch Architectural Committee** – Nicole Lyman
 - iv. **Master Planning Committee** – Tim McElrath
 - v. **Water & Lake Management Committee** – Joe Trickett
 - vi. **Budget & Finance Committee** – Spencer Jarvis

Old Business

- a. **2023-01-101** - A motion was unanimously carried to appoint to the Board of Directors Randy Harvey and Christa Tropin for the remainder of the terms ending April 2025.

V. New Business

- a. **2023-01-102** - A motion was unanimously carried to approve the purchase of an Umbrella License from the Motion Picture Licensing Corporation. Funds will be appropriated from the Operating Account in the amount of \$2289.00 annually. This license will allow the events department to show unlimited movies.
- b. **2023-01-103** - A motion was unanimously carried to approve the purchase of Rec Desk Recreation Management Software. Funds will be appropriated from the Operating Account in the amount of \$6800.00 annually.
- c. **2023-01-104** - A motion was unanimously carried to approve the buyout authorization for the Quadiant Mail Machine Lease Agreement from 2018. Funds will be appropriated from the Operating Account not to exceed \$2400.00.
- d. **2023-01-105** - A motion was unanimously carried to appoint Stephanie Fee, Nicole Lyman and Kathleen Tolar to the Ad Hoc CCR Committee regarding Amendment and Reinstatement of the CCR's.
- e. **Saratoga Update** – tabled
- f. **Maintenance Vehicles** – deferred 60 days
- g. **Daycare Camp Program** – Executive Session Report
- h. **Computers** – discussion
- i. **Organizational Chart** - discussion

VI. Upcoming Events and Meetings

- a. February 23, 2023 – Board Meeting 7:00 pm
- b. March 4, 2023 Spring Clean Up 7:00am
- c. March 10, 2023 – Movie in the Park 6:30 pm
- d. March 14, 2023 – Board Workshop 4:00 pm
- e. March 23, 2023 – Board Meeting 7:00 pm
- f. March 24, 2023 – BYOB 6:30 pm
- g. April 11, 2023 – Annual Meeting starting at 3:30 pm (no Board Meeting)

VII. Adjourn

A motion was unanimously carried to adjourn the Board of Director's Meeting at 8:58 pm.