

The Dobson Association, Inc.
Board of Director's Working Session – Discussion Only
Thursday, February 16, 2023 ~ 4:00 – 5:00 pm
2719 S Reyes ~ Mesa AZ 85202
Grande Room

Working Session Minutes – Approve March 232023

Members:

President: Nicole Lynam

Vice President: Kathleen Tolar

Treasurer: Stephanie Fee

Secretary: Michael Snedeker

Member: Chris Diamond – excused absence

Member: Richard Bitner

Member: Sandy Murray

Member: Randy Harvey

Member: Christa Tropin

Staff:

Executive Director: Fran Pawlak, CMCA, AMS, PCAM

I. Call to Order

The meeting was called to order by President, Nicole Lynam, at 4:13 pm.

II. New Business

A. Kids Camps - Discussion

- a. Ad-Hoc Committee to research future options & requirements.

B Projects & Contractors – Discussion

- a. How to organize how projects are initiated and managed.
- b. Attorney stated that the scope of work our staff is doing internally is not recommended. We are taking on a lot of liability and performing tasks that are legally required to be by licensed contractor.

C Recording and Live Stream of Meetings – Discussion

- a. Live stream and record ALL open meetings?
- b. Retain recording online for 30 days, then delete recordings from internet & HOA files?
- c. Equipment required and policy

D. Staff at Committee Meetings - Discussion

- a. Board & Committees have stated that they want to continue to have staff at meetings.

- b. Update Committee Charters to create the policy for staff at meetings.
Outline duties for committee members, outline processes, committees to provide agenda and minutes
- c. Liaisons and Chairperson overview

E. Written policy for board communications – email use discussion

F. Movie Screen

- a. New movie screen & system - discussion

G. Racquetball roof & structure – discussion

H. La Casita roof repair – discussion

III. The meeting adjourned at 6:15pm