

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the Board of Directors of
The Dobson Association, Inc.

We have performed the procedures enumerated below on the verification and count of the Annual Member Meeting ballots on April 11, 2023, of The Dobson Association, Inc. The Dobson Association, Inc.'s management is responsible for the Annual Member Meeting Election and all of the related requirements that it must meet in accordance with state regulations and the governing documents.

The Dobson Association, Inc. has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of verifying and counting of the Annual Member Meeting Election on April 11, 2023, of The Dobson Association, Inc. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report, and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

Results

The procedures and results are as follows:

1. Count ballots for the April 11, 2023, Annual Homeowner Meeting, and verify that counted ballots are valid for the homeowners, in the manner submitted, and are not duplicates.
 - a. A master list of eligible homeowners will be provided to us by April 11, 2023, that will contain homeowner name, Lot #, address, email, and other qualifying information. We are not responsible for verifying that the list of homeowners is complete or accurate. The Association will be responsible for providing accurate information to our firm in a timely manner. We are requesting that this information be provided in Excel format for tabulation purposes.
 - b. A copy of the blank ballot and instructions will be provided to our firm by April 11, 2023.
 - c. The rules for the election will be provided to our firm by April 11, 2023. It is our understanding that all homeowners who hold title to property within the association and are not delinquent with their assessments are eligible to vote. It is also our understanding that quorum must met; we will rely on the information provided by the Association.
 - d. We will verify that the mailed in ballots and in-person ballots submitted at the annual meeting are properly submitted and qualify to be counted. Any ballots that do not appear to be qualified will be tabulated separately and only considered according to the governing documents if election results are in question.

- e. We will be physically present at the meeting facility in the evening on Tuesday, April 11, 2023, to tabulate the results according to the provided rules for the list of homeowners in an electronic format.

Results of these Procedures

We obtained the list of 4,955 Member accounts from VoteNow. We reformatted the list to create a ballot count sheet that was comprised of one line per membership, which included the following parameters:

- Homeowner Information provided – Primary Homeowner, Secondary Homeowner, Address, email address and randomly assigned voter #.
- Columns to track if the Member voted or did not vote electronically through VoteNow. This column verified if an electronic ballot was cast. For efficiency purposes, the individual votes in the electronic voting were not transferred to this tracking spreadsheet.
- Method of Ballot Delivery – Ballot Pre-addressed Submitted at Meeting, Blank Ballot Submitted at Meeting, Mail-In Absentee Ballot, and Hand-delivered Absentee Ballot to HOA Office.
- Vote Counts – Ineligible Votes, Reason Not Eligible, Eligible Votes.
- Ballot Information Verified – Owner Name, Lot# or Address, Signature, Name and Control Information on Envelope Match, Ballot Invalid, Requires Investigation.
- Board Member Candidates – The three candidates included:
 - Sandy Murray
 - Michael Snedeker
 - Kathleen Tolar

The Bylaws of the Association require a 10% Quorum, which is 496 of the 4,955 eligible Members. A total of 521 eligible ballots were received in connection with the annual meeting. Therefore, the quorum requirements were met.

Election Results			
<u>Ranking</u>	<u>Candidate</u>	<u>Votes</u>	<u>Results</u>
1 st	Michael Snedeker	506	Elected
2 nd	Kathleen Tolar	432	Elected
3 rd	Sandy Murray	424	Elected

2. We will physically report on the results at the Recall Election Meeting on Tuesday, April 11, 2023.

Results of these Procedures

We obtained 3 ballots that were mailed prior to the meeting, which were determined to be invalid for various reasons. We obtained 4 ballots the night of the annual meeting, which were determined to be valid. The night of the annual meeting, we submitted the election results to Fran Pawlak, Executive Director who provided the election results to the Board President.

- 3. We will submit a draft written report summarizing the results of the election by the end of business on Monday, April 17, 2023. The Board will then provide a Written Representation to us after any mutually agreed modifications are made. After receiving a Written Representation, we will issue a final report. A copy of our electronic tabulation will be provided at the Board’s request. The actual mailed-in and in-person ballots are the property of the Association and will be returned to the Association.

We were engaged by The Dobson Association, Inc. to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants (AICPA). We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the verification and count of the Annual Member Meeting Election on April 11, 2023, of The Dobson Association, Inc. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of The Dobson Association, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended for the information and use of the Board of Directors and management of The Dobson Association, Inc., and is not intended to be, and should not be other than for these specified purposes. Although this report is restricted for the purpose intended, the Association's attorney has indicated that reports such as this are covered by applicable Arizona Revised Statutes.

Sincerely,

A handwritten signature in cursive script that reads "Butler Hansen, PLC".

Butler Hansen, PLC
Gilbert, Arizona
April 11, 2023